



TOWN OF ARLINGTON EQUAL OPPORTUNITY ADVISORY COMMITTEE

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TRICIA O'DONOGHUE, CHAIR
BARBARA BOLTZ
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JACK JONES
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CARYN COVE MALLOY
EQUAL OPPORTUNITY OFFICER

Equal Opportunity Advisory Committee
Meeting Minutes
Wednesday, April 13, 2016
7:30 p.m.

Present: Tricia O'Donoghue, Chair, Caryn Malloy, Barbara Boltz, Augusta Haydock, Jack Jones

Also present: Andrea Haas, Elizabeth Morrow

Minutes

Barbara Boltz moved approval of the March 9, 2016 meeting minutes as corrected.

SO VOTED

Current Job Openings

The Committee reviewed current job openings. The Committee ways to increase the number and diversity of candidates taking the entry level fire and police exams. The Committee suggested contacting counselors at Arlington High School and Minuteman Technical High School, also contacting Armstrong Ambulance directly for any female and minority EMTs that may be interested in the fire service. Caryn Malloy indicated that she would reach out to both Chiefs and see if they have had any contact with the suggested groups and work from there.

Current Bid Projects

The Committee discussed the upcoming renovation/rebuild of the Stratton Elementary School. The Committee inquired as to whether or not there is an additional contractor we should be contacting with responsibility for the modular classrooms to be used during construction.

The Committee also reviewed a document from the Purchasing Agent Domenic Lanzillotti indicating the award of the Stratton Elementary School renovation/rebuild to G & R Construction Incorporated. The Committee discussed the importance of early contact G & R with regard to the Town's female and minority participation goals and also discussed the idea of communicating to subcontractors that we are available to

assist them with the completion of their payroll reports indicating levels of female and minority participation.

School Diversity Task Group (SDTG)

Barbara Boltz reported that the coffee social for prospective minority teaching candidates was yesterday. Although there were a small number of candidates, there were a large number of school administrators present to support the event and it was considered overall to be a success.

Other Business

Barbara Boltz and Caryn Malloy shared information they received at the Transgender 101 training they attended. The event, coordinated by the Arlington Human Rights Commission, was well attended and well received.

Barbara Boltz moved to adjourn the meeting at 8:37 p.m.

Caryn Malloy
Equal Opportunity Officer